



## Move Out General Information

Dear Tenant,

As you are approaching the final weeks of your tenancy, here are a few things you will need to know to help make the transition go a little smoother.

### **Things you will need to do:**

- ✓ Clean home thoroughly and remove all items, trash and debris from the home and outside area
- ✓ Have the carpets professional cleaned prior to moving out
- ✓ If touch up painting, please be sure **to paint the whole wall**
- ✓ Remove Satellite Dish if applicable
- ✓ Replace ALL burned out bulbs (interior & exterior) and ALL air filters
- ✓ Lawn care completed
- ✓ Return the following items to Stevens Realty office the day of vacating:
  - House key(s)
  - Mailbox key(s)
  - Mailbox Number
  - Pool key(s)
  - Parking Pass(s) (if applicable)
  - \*\*Garage door openers
  - Professional Carpet cleaning receipt
- ✓ Provide Stevens Realty a forwarding address

Please use the space below for your addition notes:

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We ask that you leave the property in the same good condition as when you moved in, remembering to remove all trash, leave things in working order and as clean as when you moved in. Hope you enjoyed your time in the home.

North Carolina law states, Stevens Realty has 30 days from the date you turn in your keys to our office (indication you have vacated) to notify you regarding your security deposit.

On behalf of the Stevens Realty team, we would like to wish you well. Please let us know if we can be of assistance in the future.

Best Regards,  
Stevens Realty & Relocation